



Ocean Avenue Association Board of Directors Meeting Minutes

Date: Monday, April 15, 2024

Time: 6pm-7:15 pm

Location: Hybrid

- **In-Person:** 1720 Ocean Avenue
San Francisco CA 94112
- **Virtual Meeting:** via Zoom

Zoom Meeting Information:

- **Join Zoom Meeting:** [Link here](#)
- **Meeting ID:** 204 333 4035
- **Passcode:** 94112
- **Find your local number:** [Link Here](#)

All [OAA](#) board meetings are open to the public. During the Public Comment period, attendees may address the Board on any item, whether on the agenda or not, as long as the matters discussed fall within the Board's authority. Each speaker shall have up to 3 minutes to address the Board. Agenda materials will be available at the meeting and upon request 72 hours in advance by contacting rosendob@oaacbd.org.

Staff: Christian Martin, Gabe Cory, Rosendo Betancourt, & Brit Bostic

Attendees: Shirley Lima, [Howard N. Chung](#), Henry Kevane, Larry Dorsey, Raymond Hou, Walee Gon, Jackie Hazelwood, Mary & Al Harris, Kate Favetti, S, Michael Rong, Rey Arellano

Agenda

- 1. Call to Order** (President Shirley Lima) (6:00-6:05)
- 2. Introductions** (6:05-6:10)
- 3. Treasurer Report (Rey Arellano CPA)** (6:10-6:25) 6:05
 - a. Budget status and remaining process
 - b. [Ocean Avenue Association - Income Statement Summary March 2024](#)
 - c. [Ocean Avenue Association - Balance Sheet Summary March 2024](#)

Rey Arellano goes over the balance sheet; ahead of budget. Audit ongoing... and covers on tax return documents. Raymond motions to approve, and shirley seconds. Motion passes unanimously. No public comments

- 4. Public Comment Period** (6:25-6:30)

- a. Open floor for comments, questions, or concerns from the public within the Board's jurisdiction

Mentioned around E.D report: Kate Favetti requested to add her comments sent via email on 3.2024 minutes. Positive comments on recent beautification projects and suggestions for organization initiatives and operations.

5. Review and Approve Minutes from Meeting (March 2024) [Action Item]

(6:30-6:35)

- a. [3.2024 Minutes \(DRAFT\)](#)

Howard suggests notes such as comments, Raymond motions to approve, and Howard seconds. Motion passes unanimously. No public comment

6. Executive Director's Report (Christian Martin) (6:35-6:45) 6:16

- a. Cleaning + Maintenance Report
 - i. [March 2024 Operation Report](#)
- b. Audit Pieces
- c. Renewal Plans
- d. Steering Committee for Renewal

Christian reviews the op report: over 500 business checks; OAA is searching for a weekend ambassador—rosendo comments about the recent uptick on graffiti.

Christian overviews the renewal process. Steering committee must be formed; volunteers accepted. Henry mentions previous work for renewal, Jackie Hazelwood from OEWD confirms OAA will resume from where it left off.

7. Deputy Director's Report (Gabe Cory) (6:45-6:55)

- a. Art and Wine walk

Call for Arts posted on website: <https://oaacbd.org/artwalk2024>

- b. Lighting update
- c. Vacancy report

8. Marketing & Social Media Report (Rosendo Betancourt)(6:55:7:05)

- a. [Social Media Report](#)
- b. [Allison Smith's Reception & Exhibition](#)
- c. Banner Installation Completed
- d. New Utility Box Art
- e. [Sf Shines Grant](#)

Allison Smith reception on May 24.

Utility Box art at the corner of Ocean Ale House, next to Ingleside library

OAA is currently visiting stores and sharing about SF Shines

9. Review and Approve Continuation of Telephone/Zoom Meetings [Action Item]

(7:05:715) 6:51

- a. Vote on maintaining virtual meetings as per ordinance AB361

10. Adjourn (7:15)

General Information

Welcome to the Ocean Avenue Association (OAACBD) Board of Directors Meeting. The OAACBD Board comprises volunteers, many of whom own property in the district and/or are business owners in the district. None of the Board members are compensated.

The OAACBD mission is to improve the quality of life in the district by supplementing services performed by the city and county of San Francisco. Those services include, but are not limited to, street cleaning, greening, neighborhood beautification, and public safety.

OAACBD is funded by a special assessment approved by and paid for by property owners in the district. It receives no public tax dollars. The assessments appear on property tax bills, are collected by the San Francisco Assessor's Office, and forwarded by that office to the OAACBD.

Members of the public are welcome to but not required to introduce themselves and to sign in on the sheet provided. If, when a member of the public speaks, the Chair asks them to introduce themselves, it is done as a matter of courtesy. If the speaker does not wish to introduce themselves, they are free to decline.

Members of the public are welcome at all Board Meetings and Committee Meetings except for closed sessions as allowed for in the California Brown Act.

About Public Comment

Public Comment

Public comment is taken on every agenda item, *after* Board discussion, but *before* the Board vote. Public comment at this time is limited to the specific agenda item. In general, public comment will be limited to 2 minutes per person per item, and 6 minutes total per item. These limits may be modified by the Chair at their discretion.

General Public Comment

General Public Comment is used for remarks to the Board about items not on the agenda. At Board Meetings, general public comment will be taken at 7:20 pm.

Members of the Board are not permitted to discuss items that are not on the agenda.

Therefore, during general public comment, there is no Board discussion.

Notes will be taken on comments. Pursuant to Section 54957.9 of the Brown Act, the Board shall exclude or remove all persons who willfully cause a disruption of a meeting so that the meeting cannot be conducted in an orderly manner. "Disruption" includes personal attacks, physical threats, derogatory, offensive, insolent, threatening, slanderous, obscene, etc. comments directed at members of the Board, the OAACBD Executive Director and/or Administrative Staff persons, guests, or members of the public. Disruption also includes boisterous or other behavior that prevents the meeting from continuing in an orderly fashion. This behavior is to be distinguished from comments which are critical but are delivered in a manner that is not disruptive to the meeting and non-threatening.

Members of the public can also contact the OAACBD Executive Director and request agenda items be added to the Board Meeting. The Executive Director can be contacted at (650) 273-6223 or via email:

christianm@oaacbd.org

If, due to a disability, you require accommodations to attend this meeting, please contact any of our Staff at the CBD Main Office at (650) 273-6223.

Pursuant to State of California's Assembly Bill 361, and California Government Code, Section 54953(e), and in light of the City Attorney's Office policy encouraging public bodies to place adoption of a public resolution regarding remote/hybrid meetings on monthly meeting agendas as a best practice, the attached RESOLUTION has been placed on the Board's next meeting agenda da to enable adoption of a public resolution regarding the Board's continuing practice of holding remote/hybrid monthly meetings.

RESOLUTION

The Ocean Avenue Association finds that the State of California and the City remain in a state of emergency due to the COVID-19 pandemic.

The Ocean Avenue Association has considered the circumstances of the state of emergency, and further finds that without allowing certain members of this body to attend remotely, it would present imminent risks to the health or safety attendees due to COVID-19, or for other reasons as outlined in California Government Code, Section 54953.

THEREFORE, be it RESOLVED, that until further notice, and/or otherwise as allowed by law, the Ocean Avenue Association will hold remote Zoom meetings.