



Ocean Avenue Association Board of Directors Meeting Minutes

Date: Monday, June 17, 2024

Time: 6pm-7:15 pm

Location: Hybrid

- **In-Person:** 1720 Ocean Avenue
San Francisco CA 94112
- **Virtual Meeting:** via Zoom

Zoom Meeting Information:

- **Join Zoom Meeting:** [Link here](#)
- **Meeting ID:** 204 333 4035
- **Passcode:** 94112
- **Find your local number:** [Link Here](#)

All [OAA](#) board meetings are open to the public. During the Public Comment period, attendees may address the Board on any item, whether on the agenda or not, as long as the matters discussed fall within the Board's authority. Each speaker shall have up to 3 minutes to address the Board. Agenda materials will be available at the meeting and upon request 72 hours in advance by contacting rosendob@oaacbd.org.

Agenda

1. Call to Order (President Shirley Lima) (6:00-6:05) **6:04**

2. Introductions (6:05-6:10) **6:11**

Board members

OAA staff

Jackie Hazelwood - OEWD

Michael Lai campaign manager

Elaine - Whole foods representative

Luis Villavelaz - City College

Olena K - book keeper

Zoria - Public Works

Andrea - Youth Art Exchange

3. Public Comment Period (6:10-6:15)

- a. Open floor for comments, questions, or concerns from the public within the Board's jurisdiction **6:22**

Andrea - Youth Art Exchange , proposed community meeting to start a new project designing utility boxes on Ocean Avenue. Meeting to be scheduled for next week.

Jackie - Political Objectivity - reminder that OAA is a non-profit and must remain politically neutral.

4. Review and Approve Minutes from Meeting (May 2024) [Action Item]

(6:15-6:20)

Alberto nominated, seconded and approved

1 abstention Henry (6:25)

- a. [5.2024 Minutes \(DRAFT\)](#)

5. Treasurer Report (Rey Arellano CPA) (6:20-6:35)

- a. [Ocean Avenue Association - Income Statement Summary May 2024](#)
- b. [Ocean Avenue Association - Balance Sheet Summary May 2024](#)
- c. Review and Approve Upcoming FY Budget 24-25

CBD has enough funds available to fund itself through the end of life if renewal does not go through. There are efforts underway to renew the CBD for the next 15 years.

Henry - commented that 80% of the budget was for professional fees, and would like to have capital improvements as a line item.

Shirley made motion to adopt budget, Alberto seconded, Henry objects. Commented that budget needs to be more technical as is, it's too high level. Concerns about the balance for end of life, if renewal is not approved.. Budget passes

Motion to adopt financials made by Howard seconded by Wallee, Henry abstains (6:57)

6. Executive Director's Report (Christian Martin) (6:35-6:50)

- a. Cleaning + Maintenance Report
[i. May 2024 Operation Report](#)
- b. Audit Status
- c. Renewal Updates

What is the percentage of fiscal increase on expansion area vs. increase on existing merchants.

- d. [OAA Open House - June 10, 2024](#) (Recap) (7:05)

7. Deputy Director's Report (Gabe Cory) (6:50-7:00) (7:11)

- a. [Art and Wine Walk 2024](#) (Recap)
- b. [June OAA Vacancy Report](#)
- c. [Networking Event - July 26, 2024.](#)
- d. [Social Media Report](#)
- e. [Little Oceanauts Mini Night Market](#) & Other Events

8. Review and Approve Continuation of Telephone/Zoom Meetings [Action Item]

(7:05:715)

a. Vote on maintaining virtual meetings as per ordinance AB361 **Vote passed (7:12)**

9. Adjourn (7:15)

General Information

Welcome to the Ocean Avenue Association (OAACBD) Board of Directors Meeting. The OAACBD Board comprises volunteers, many of whom own property in the district and/or are business owners in the district. None of the Board members are compensated.

The OAACBD mission is to improve the quality of life in the district by supplementing services performed by the city and county of San Francisco. Those services include, but are not limited to, street cleaning, greening, neighborhood beautification, and public safety.

OAACBD is funded by a special assessment approved by and paid for by property owners in the district. It receives no public tax dollars. The assessments appear on property tax bills, are collected by the San Francisco Assessor's Office, and forwarded by that office to the OAACBD.

Members of the public are welcome to but not required to introduce themselves and to sign in on the sheet provided. If, when a member of the public speaks, the Chair asks them to introduce themselves, it is done as a matter of courtesy. If the speaker does not wish to introduce themselves, they are free to decline.

Members of the public are welcome at all Board Meetings and Committee Meetings except for closed sessions as allowed for in the California Brown Act.

About Public Comment

Public Comment

Public comment is taken on every agenda item, *after* Board discussion, but *before* the Board vote. Public comment at this time is limited to the specific agenda item. In general, public comment will be limited to 2 minutes per person per item, and 6 minutes total per item. These limits may be modified by the Chair at their discretion.

General Public Comment

General Public Comment is used for remarks to the Board about items not on the agenda. At Board Meetings, general public comment will be taken at 7:20 pm.

Members of the Board are not permitted to discuss items that are not on the agenda.

Therefore, during general public comment, there is no Board discussion.

Notes will be taken on comments. Pursuant to Section 54957.9 of the Brown Act, the Board shall exclude or remove all persons who willfully cause a disruption of a meeting so that the meeting cannot be conducted in an orderly manner. "Disruption" includes personal attacks, physical threats, derogatory, offensive, insolent, threatening, slanderous, obscene, etc. comments directed at members of the Board, the OAACBD Executive Director and/or Administrative Staff persons, guests, or members of the public. Disruption also includes boisterous or other behavior that prevents the meeting from continuing in an orderly fashion. This behavior is to be distinguished from comments which are critical but are delivered in a manner that is not disruptive to the meeting and non-threatening.

Members of the public can also contact the OAACBD Executive Director and request agenda items be added to the Board Meeting. The Executive Director can be contacted at (650) 273-6223 or via email:

christianm@oaacbd.org

If, due to a disability, you require accommodations to attend this meeting, please contact any of our Staff at the CBD Main Office at (650) 273-6223.

Pursuant to State of California's Assembly Bill 361, and California Government Code, Section 54953(e), and in light of the City Attorney's Office policy encouraging public bodies to place adoption of a public resolution regarding remote/hybrid meetings on monthly meeting agendas as a best practice, the attached RESOLUTION has been placed on the Board's next meeting agenda da to enable adoption of a public resolution regarding the Board's continuing practice of holding remote/hybrid monthly meetings.

RESOLUTION

The Ocean Avenue Association finds that the State of California and the City remain in a state of emergency due to the COVID-19 pandemic.

The Ocean Avenue Association has considered the circumstances of the state of emergency, and further finds that without allowing certain members of this body to attend remotely, it would present imminent risks to the health or safety attendees due to COVID-19, or for other reasons as outlined in California Government Code, Section 54953.

THEREFORE, be it RESOLVED, that until further notice, and/or otherwise as allowed by law, the Ocean Avenue Association will hold remote Zoom meetings.